

Waikite Valley School Board Meeting

Wednesday 4th December 2024

Meeting Opened: 6.35pm

Attendance: Sophia, Sue, Lisa, Denise, Kelly, Mike and Catherine

Apologies: Mary

Minutes Confirmed:

It was unanimously agreed that these minutes are a true and accurate record of the Waikite Valley Board Meeting held Wednesday 20th of November 2024.

Matters Arising:

1. ATTENDANCE FEES/DONATIONS

These were duly signed before the Meeting got underway.

2. RENEWAL OF BEST START LEASE

Sophia has read Renewal of Lease carefully with the main points being that the Leasee pays for the Insurance and is liable for the maintenance of the Building.

Sophia is happy to sign the Lease using today's date as this is when the Board agreed to renew the Lease – she will get the details sorted and ready for the next Board Meeting.

Correspondence: See attached.

Principal's Report:

Sue gave us her monthly update aligning with the Report (**attached**) which the Board discussed and approved.

Sue will work on getting the Analysis of Variance complete which needs to be handed in to the Ministry of Education by March 2025.

Financial Report: No report as Mary is absent tonight.

Discussions/Decisions:

1. DATA

Discussion was held regarding School Data to the end of 2024 which shows that the School is doing really well overall across the whole School which is a credit to all Staff for their hard work throughout the year.

Sue is hoping to get more hours for Teaching Aides in Rooms 3 and 4 as there are pockets in both Rooms which may need extra help in 2025.

2. POSITION OF CHAIRPERSON VACANCY

Sophia has announced that she will no longer be able to carry on as Chairperson and will be looking to vacate the Position after the Board meeting in February 2025 – thank you Sophia – we really appreciate all you have done for our School and we wish you all the best for your future endeavours.

General Business:

1. NEW PLAYGROUND EQUIPMENT

Lisa has been interviewing children to get an idea of what they would like to see in the School Playground and will also put up an ideas board at the Picnic day to see what other information can be attained.

2. SCHOOL POOL – AQUAVAC

Aquavac will be coming in to clean out the Pool water tank and tidy up the Pool pump shed so that the School can get the Pool up and going, ready for the start of Term 1 2025. Mike will be the contact person for this. Thank you Mike.

3. CIVIL DEFENCE – GENERATOR

Sue attended the latest Civil Defence Meeting for Waikite Valley which was held in the Community Hall. She was very impressed with the Waikite Community and how well set up it is should anything happen.

Sue suggested that the Board needs to look into investing in a Generator for the School so that when there is a power break the School can still function and not have to close due to no water available – she will put this in the budget expenditure for next year.

4. SCHOOL HOUSE RENTAL

Mike has asked when would be a good time to start advertising the rental of the School House. Discussion was held and it was tentatively decided that the Board would look to do this in the New Year. Kelly suggested that the Board should invest in a Property Manager so that the property is looked after. The Board agreed to look into a Property Manager and Mike will look into this.

5. NUMBER OF MEETINGS HELD

Sue has suggested that there only needs to be 8 Meetings held per year as any more than this and it gets too hard for our Board members to attend especially towards the end of the Year. The Board agreed to this and also to map the Meetings out for the Year. Sophia thought this was a great idea and that the Board should tackle this in the New Year.


Sue has also suggested that if the Board were to schedule morning meetings then maybe Members need to spend some time in the Classrooms to see how our Tamaraki learn and what goes on in there. This will be discussed in the New Year.

Agenda Items for Consideration for the next meeting:

Schoolhouse Rental, Meetings Schedule, Best Start Lease, Chairperson Position Vacancy

Meeting Closed: 7.23pm

Next Meeting: Wednesday 12th February 2025 at 6.30pm

 12-2-25.