

Waikite Valley School Board Meeting

Wednesday 23rd October 2024

Meeting Opened: 6.35pm

Attendance:

Denise, Sheena, Sue, Mike, Mary, Kelly, Sophia and Catherine.

Minutes Confirmed Accurate:

It was unanimously agreed that these minutes are a true and accurate record of the Waikite Valley School Board Meeting held Wednesday 25th September 2024.

Matters Arising:

1. BOT SECRETARY

Catherine Dent has been appointed as the new BOT Secretary replacing Kelly Curtis who has resigned from this position. It was agreed that the Board should get Kelly a thank you gift for all her hard work. This will most likely be a prezzy card so then Kelly can spend it on whatever she would like.

2. SCHOOL HOUSE REPAIRS

Mike France submitted to the Board an updated quote from Mike Kemen to do the repairs needed to the Staff House. Kelly noted that she had spoken to Scott VT as to getting a quote from him also but he didn't have the capacity to fit the job in before Xmas so didn't want to quote on it. It was also asked, as the Builder is semi – retired, whether his license was still valid and Mary suggested that we check to make sure that the Builder had Personal Liability Insurance and Professional Indemnity Insurance so that our position is protected in case anything happened.

The Board decided to accept the Quote from Mr Kemen and get the small repairs done as soon as we can in preparation for new Staff Member. If the new Staff Member is happy with kitchen as it is temporarily, the Board will get the new kitchen installed as soon as possible early next year, if not the Board will get the new kitchen installed at the same time the small jobs are being taken care of.

ACTION: Mike to get in contact with the Builder to tell him we accept the Quote and could he please make a start.

3. PUWHAKAMUA REINTEGRATION SERVICES PROJECT

Sophia and Sue attended scheduled meeting with Dept of Corrections regarding the above Project and raised the Board's and the School Community's concern regarding the safety of our tamariki and community members. The Dept of Corrections went over their processes etc with Sophia and Sue but did nothing else to make them feel that they were being listened to – Dept of Corrections happy to talk to small groups but categorically refused to hold Hall meeting for Community so this also made no sense.

A general discussion was held and all members of the Board were not happy with this outcome – Sophia suggested we go back to the Council to make our concerns more strongly heard.

4. HEALTH STATEMENT

Sue let the Board know that the Report was still in draft form but will be ready for the next Meeting.

Principal's Report:

Sue gave us her monthly update aligning with the Report **attached** to this month's agenda.

Finance:

Mary had not quite finished reviewing Sept finances but will have these and October's finances ready for the next meeting.

Staff Rep Position:

Sheena will withdraw from being the Staff Representative on the Board as from the end of this Meeting and therefore Lisa Dinning will be the Staff Representative from November. Thank you Sheena for all your hard work and dedication.

Discussions/Decisions:

1. STARTING DATE FOR TERM 1 2025

The Board discussed and agreed that Term 1 2025 will start on the 28th of January 2025.

2. SCHOOL DOCS

Finance and Asset Management Policy was reviewed and unanimously approved.

Managing Income and Expenditure was reviewed and unanimously approved.

General Business:

1. RENEWAL OF LEASE FOR BEST START KINDERGARTEN

Sue said that the Manager for Best Start Kindy had approached her and asked if we had the capacity to renew their Lease. Sophia asked Kelly to go over the Lease and then if the Board is happy they will discuss it at the next Meeting.

2. PLAYGROUND

Kelly and Sue felt that Pet Day was not the appropriate time to put a display board as this would act as a distraction away from the Children's efforts with their pets. The Board discussed when it would be better to do this and it was suggested Picnic Day at end of Term 4 after Prizegiving or early in Term 1 next year. Will put on Agenda for December Meeting.

Agenda Items for Consideration for the next meeting:

Budget, Annual Plan Revue, Pool Management for Summer, Lease for Best Start Kindy, Visa Review.

Meeting Closed: 7.55pm

Next Meeting: Wednesday 20th November 6.30pm

Next Meeting: Wednesday 4th December 6.30pm

*Some discussion held regarding moving Meeting times to morning and alternating with evenings – will look more into this next year.



20/11/24