

Waikite Valley School Board Meeting
Wednesday 20th March 2024 , WVS Staffroom

Present: Mary Briggs, Mike France, Sophia Burton, Sheena Hunter, Kelly Weston (Via Zoom) & Sue Ratcliffe

Non-speaking observer:

Apologies: Tracy Bain

In Attendance: Kelly Curtis (Secretary)

Meeting Opened: 4.04

The Karakia was read by the Board members.

Minutes:

It was unanimously agreed that, once this change had been made, these minutes are a true and accurate record of the Waikite Valley School Board Meeting held on the 28th February 2024.

Matters Arising:

School House Rent increase:

ACTION: Mike France to adjust the rent from 20% Service Tenancy to 25%. Rent will be \$382.00 per week.

School House Chimney:

School House Chimney has been swept.

Waikite Valley School Playground:

The Board discussed the playground.

- Sophia Burton informed the Board she hadn't been able to publicize the playground as planned but will endeavor to do more regarding this.
- Sue Ratcliffe had got a ballpark quote, including equipment and surface installed, for around \$180k. Options for quotes such as equipment with a bark surface etc could be considered and Sue Ratcliffe will continue to gather quotes over the next couple of months.
- Sheena Hunter talked to Shandy Burns but was yet to hear back from her.

Strategic Plan:

The Board discussed the Strategic Plan

- The Strategic Plan has been worked on and loaded.
- Sue Ratcliffe sort advice. The document is loaded and is a "live working document" so adjustments can be made at any time.
- Sophia Burton & Kelly Weston provided input.
- Sophia Burton felt it was a well rounded document.
- The document is on the Waikite Valley School website.
- Mike France commented saying the document was compact, overarching and used language accessible for all.

Correspondence: As stated in the agenda.

Monitoring:

Principals Report: Previously circulated – see attached

Roll: 76 - As stated in report

Banking Staffing: As stated in report

Attendance: As reported

Sue Ratcliffe informed the Board that the average regular attendance for the Bay of Plenty region was 43%.

Property: As Stated in the report.

- Sue Ratcliffe informed the Board she had been contacted by Rebecca Wong, W.S.P. Consultant, and informed the quotes for heat pumps and roofing were being worked on.
- Sue Ratcliffe had asked Rebecca to include Rod Pola - Pola Air in the process.
- These are both projects in the 5YA.

ACTION: Sue Ratcliffe to contact Rebecca Wong and discuss the school house heat pump that also needs replacing.

Personnel/Staff: As reported in the report.

Health & safety: As stated in the report.

Curriculum: As stated in the report.

- Sue Ratcliffe informed the Board Te Reo lessons would not be starting on the 22 March.
- Student Representatives for the Kahui Ako have been chosen and will meet with others then attend a conference later in the year.
- 4 places to attend Hilary Outdoors have been assigned to Waikite Valley School.
 - Sue Ratcliffe & Sheena Hunter are assessing who will be attending.
 - Mary Briggs informed the Board that a past camp included children who clearly did not want to and had interfered with other students' experiences.
 - Sheena Hunter commented that this is a "big deal" and commitment was expected.

Community Engagement: As stated in the report.

Board Assurances: As stated in the report.

Grants: As stated on the report.

Finance:

Jan/Feb 2024

Mary Briggs shared her findings with the Board.

- Budget currently tracking well.
- Mary had looked into
 - Payments received from Government Grants, The Community of Learning, Light, Heat and Water and Sport Bay of Plenty
- Mary Briggs noted that the budget for Subscriptions would need to be considered as many had increased by quite a lot.
- Mary Briggs informed the Board Waikite Valley School had received a \$500.00 from the local Bowling club disbanding.

Resolutions:

Discussion/Decisions:

School Docs review - Te Tiriti o Waitangi

- The Board agreed they were comfortable with the policy as it stands.
- Authentic efforts were being made to meet this policy and is a strength of this School.

Mary Briggs asked if the Board Pack could be sent sooner.

- Sue Ratcliffe assured her that it would be in the future.

Agenda Items for consideration for the next meeting

Meeting Closed: 4.35

Next Meeting: 8th May 2024 @ 4.00pm

Signed:

Date: